

Oak Creek Water District

“Serving West Sedona Since 1953”

90 Oak Creek Blvd

Sedona, AZ 86336

Date: March 14, 2025

RE: General Manager Report

Financial

The billing charges for February were \$46,500

Infrequent and one-time major expenses in March:

\$6,947 Envirotech –Spare VFD at Well/Panorama Tanks

\$136 Arizona Blue Stake Annual Fee

\$343 Northern Arizona Pump – Airport Check Valve

Infrequent and one-time major revenue for March: None

Operations

-Meters, PRV internals, endpoints ordered

-Airport check valve installed by NAZ pump

-Service break at 85 Ross Rd

-Gravity feed back on with new 8” main on Rockridge. Pressures restored on Mingus Mtn

Management

USDA Grant/Loan Update: 90% of Section A has been completed. Summit completed the trunk line from SR 89A up Saddlerock Circle and Rockridge Drive to the storage tanks. A second crew is working on Panorama Blvd. USDA approved the change order to include Section C so all parts of the project have now been awarded to Summit. Additional calls to Walker & Armstrong asking for the start date of the required Audit.

Lead and Copper Inventory: Phone call next week with Steve to try to get answers on requirements regarding verification for non-lead lines. ADEQ have now reduced the testing to a random sample of 20% of the unknowns as long as all are the same material and non-lead but still have not answered who and how these need to be verified.

Saddlerock Crossing: No new developments. Tom Bourassa was involved in establishing hook-up fees for A.C.C approval. We have documentation on file along with the cost of increasing the trunk line from 6-inches to 8-inches.

Sedona Lofts: City staff sent RFP last month. Received a call back from the City. It's a slow motion project, estimated at 2 to 3 years before built.

5-Year Rate Study: Rate increase went into effect this month following the 5-year plan resulting in only one inquirer.

Outstanding Leaks: 140 Northview and 225 Airport/Valley View. Hydrant in Elks

EyeOnWater: We have been stressing to everyone the importance of signing up for this.

**Oak Creek Domestic Water Improvement District
Public Meeting - held at 90 Oak Creek Boulevard, Sedona, AZ
February 18, 2025**

1. Call to order and roll call:

Called to order at 4:30 P.M..

Present: Bob Bareuther, Doug Bowen, Ed Dowling (Absent), Paul LeFevre, Creed Ostler, Paul Slevin, Chan Smith

2. Call to the Public for Item(s) not on the Agenda:

Members of the public may address the Board regarding items not on the Agenda.

3. Manager's Report:

General Manager and Operation Manager updated the BOD - See attachment.

4. Consent Agenda Items:

A. Approval of January Board Meeting minutes

B. Approval of January financials.

Paul LeFevre made motion to approve minutes and financials. Seconded by Bob Bareuther/ All approved.

5. Regular Agenda Items:

A. Status Update and Discussion about USDA Grant/Loan Projects

B. Status Update and Discussion on proposed budget. Proposed budget is based on the 2026 FY (July 2025 - June 2026) revenue anticipated from the 5-year study, last year's expenses and the 5 year capital improvement plan.

Paul LeFevre made motion to approve the 2025-2026 Budget and 5 year Plan Rate Increases. Seconded by Paul Slevin/ All approved.

6. Executive Sessions:

7. Announcements:

A. Next Regular Board Meeting: March 18, 2025, at 4:30 P.M.

B. Future Board agenda items.

8. Adjournment:

- Motion to adjourn/ 4:55/ Creed Ostler

Respectfully submitted,

Creed Ostler

Secretary, Oak Creek Domestic Water Improvement District

AGREEMENT FOR SHARING OF INFORMATION REGARDING WATER CONSUMPTION AND WATER SERVICE DISCONNECTION

This Agreement For Sharing of Information Regarding Water Consumption and Water Service Disconnection ("Agreement") is made and entered into as of the ____ day of _____, 2023, by and between Oak Creek Domestic Water Improvement District, a subdivision of Yavapai County ("Oak Creek"), and the City of Sedona, an Arizona municipal corporation (the "City"). Oak Creek and the City are sometimes referred to in this Agreement individually as a "Party" and collectively as the "Parties."

RECITALS

A. Oak Creek provides public water utility service ("Water Service") to certain residents of the City (collectively, the "Water Customer") per its organization as a domestic water improvement district pursuant to A.R.S. Title 48, Chapter 6, Article 1 County Improvement Districts, and the City provides sewer, solid waste, and stormwater utility services (collectively "Sewer Services") to certain residents within its borders, some of whom are also Water Customers.

B. For purposes of this Agreement, a Water Customer who is also a customer of the City for Sewer Services is referred to as a "Shared Customer."

C. The City has requested that Oak Creek provide information to the City regarding water consumption by the Shared Customers in order to assist the City in billing for Sewer Services to Shared Customers.

D. The City has also requested to enter into an agreement with Oak Creek to disconnect water service to Shared Customers who fail to timely pay the City for Sewer Services.

E. Oak Creek and the City desire to enter into this Agreement specifically setting forth the respective duties, obligations, responsibilities, and liabilities of the Parties regarding the sharing of water consumption information and disconnecting water service.

AGREEMENT

NOW, THEREFORE, in consideration of the mutual covenants and promises set forth in this Agreement, Oak Creek and the City agree as follows:

1. Sharing of Information Regarding Water Consumption.

1.1. Determination of Shared Customers. In order to allow Oak Creek to determine the Shared Customers, no later than October 1 of each year this