

NOTICE AND AGENDA OF PUBLIC MEETING OF THE OAK CREEK DOMESTIC WATER IMPROVEMENT DISTRICT

NOTICE

Pursuant to A.R.S. § 38-431.02, notice is hereby given that the Oak Creek Water Domestic Water Improvement District ("District") will hold a public meeting on **July 16, 2024** beginning at **4:30 p.m.**, at **90 Oak Creek Blvd., Sedona, Arizona**. The District Board may vote to go into executive session for purposes of obtaining legal advice from the District's attorney(s) on any of the following agenda items pursuant to A.R.S. § 38-431.03(A)(3) and A.R.S. § 38-431.03(A)(4).

AGENDA

1. **Call to order and roll call.**
2. **Call to the Public for Items not on the Agenda.** Members of the public may address the Board regarding items not on the Agenda. The Board may not discuss items not listed on the Agenda. In response to these public comments, the Board may direct staff to either study the matter or place the matter on the agenda for the next meeting. (Members of the public may comment on Agenda Items when those items are addressed by the Board.) **Comments must be limited to no more than 3 minutes.** The Chairperson for the meeting reserves the right to ensure that all comments are pertinent and not repetitive in order that the matter is handled fairly and expeditiously.
3. **Manager's Report.** The Manager will speak regarding operational and administrative matters. Neither the Board nor the public may discuss these matters at this time. In response to this report, the Board or the public may request that the issue be placed on the agenda for the next meeting.
4. **Consent Agenda Items.** The Board may act on the items listed below by one motion and approve all consent agenda items by one unanimous vote. Any item on the Consent Agenda may be removed from the Consent Agenda and considered as a separate item at the request of any Board member or person attending the meeting.
 - A. Approval of June's Board meeting minutes.
 - B. Approval of June's financials.
5. **Regular Agenda Items.** The Board may discuss, consider, and act on these matters separately.
 - A. Status Update and Discussion about USDA Grant/Loan Projects.
6. **Executive Session Items.** The Board may vote to go into Executive Session for reasons set forth in A.R.S. §38-431.03.
7. **Announcements.**
 - A. Next Board Meeting August 20, 2024 at 4:30 p.m.
 - B. Future Board agenda items.
8. **Adjournment.**

Oak Creek Domestic Water Improvement District



Board Member

Dated:

7/12/24

Posted at: (time)

2:15 pm

Persons with a disability may request a reasonable accommodation by contacting Steve Wene at 602-677-0416. Requests should be made as early as possible to arrange the accommodation. Board members may attend either in person or by telephone conference call.

Oak Creek Water District

"Serving West Sedona Since 1953"

90 Oak Creek Blvd
Sedona, AZ 86336

Date: July 12, 2024

RE: General Manager Report

Financial

The billing charges for July were \$61,500.

Infrequent and one-time major expenses in July: None

Infrequent and one-time major revenue for July: None

Operations

-Wayne will be on Vacation August 1st – 13th. Jason will step up days here.

-Issue with ADEQ stating the need to retake D2 test due to aligning all operator licenses.

-Summit continues onto inspirational with the fly line active and bursting soon.

-Fly line damaged by vehicle, late day to help shut down and fix couple weeks ago on OCB.

-Meeting coming up for generator pricing.

Management

USDA Grant/Loan Update: Oak Creek Blvd water lines being pipe bursted. Inspirational next. Asking USDA weekly status of closing second interim loan so we can start paying off the principal and reduce interim interest. USDA requires an audit after all loan monies are spent and into grant. This will take place after Ullman completes their annual audit.

USDA Reserves

Researching CDAR and IntraFi Network Deposits

Lead and Copper Inventory: The ADEQ consulting firms has everything to complete the first phase of the inventory requirement listing of our service connections and dates installed. We will be updating the District date of installation as time allows.

Saddlerock Crossing: City Council tabled a vote on zoning for 6 months. Developer has scheduled a follow up meeting in July.

Sedona Lofts: Developer missed construction deadline. Land goes back to the City.

November Election: 3 board openings. Applicant filings June 10th – July 8th w/Yavapai Cty

5-Year Rate Study: A full review by Tom Bourassa will take place this fall.

Outstanding Leaks: 140 Northview and 225 Airport/Valley View. All being monitored. .

Business Manager Interviews: 8 interviews over 3 days. Narrowed down to 5 then to 2. Two resumes came from within the District.

**Oak Creek Domestic Water Improvement District
Public Meeting - held at 90 Oak Creek Boulevard, Sedona, AZ
June 18, 2024**

1. Call to order and roll call:

Called to order at 4:30 P.M..

Present: Bob Bareuther (phone), Doug Bowen, Ed Dowling, Creed Ostler, Paul Slevin,
Chan Smith, - Absent, Paul LeFevre

2. Call to the Public for Item not on the Agenda:

Members of the public may address the Board regarding items not on the Agenda.

3. Manager's Report:

General Manager and Operation Manager updated the BOD - See attachment.

4. Consent Agenda Items:

- A. Approval of May Board meeting minutes
- B. Approval of May financials.

Chan Smith made motion to approve minutes and financials. Seconded by Ed Dowling/ All approved.

5. Regular Agenda Items:

- A. Status Update and Discussion about USDA Grant/ Loan Projects

Ed Dowling made motion to sign and accept a Loan Resolution Security Agreement (RUS BULLETIN 1780-28) with the United States Department of Agriculture, in the amount off \$2,598,000.00, for the purpose of providing a portion of the cost of acquiring and constructing water district improvements. Seconded by Paul Slevin/ All approved.

6. Executive Session:

- A. The Board may vote to go into Executive Session.

7. Announcements:

- A. Next Regular Board Meeting: July 16, at 4:30 P.M
- B. Future Board agenda items.

8. Adjournment:

- Motion to adjourn/ 5:02 P.M./ Ed Dowling

Respectfully submitted,

Creed Ostler

Secretary, Oak Creek Domestic Water Improvement District

Oak Creek Water District

"Serving West Sedona Since 1953"

90 Oak Creek Blvd

Sedona, AZ 86336

928 282-3404 - info@oakcreekwater.com

To: ADEQ Certification Unit

Date: July 11, 2024

From: Wayne Butler III

RE: Distribution 2 Certification

I am writing this to properly document confirmation that I am being asked to let my D2 certification expire in less than one year from obtaining it, and retest for the D2 again. This will then require waiting another year before being eligible for taking the D3 exam. I am unable to retest for the D2 in the short period of time before the end of the month, there are no test dates available to keep the certification active. As ridiculous as it would be, I was willing to go retest for the D2 by the end of the month if it were an option to not let the certification lapse.

I started this conversation with ADEQ in May and have already stated a few other solutions that I would like you to see if you could potentially have approved of for me. Removing the alignment, granting an extension, or allowing for multiple alignments, one for water and one for wastewater would fix this right away and I would think it would be a simple policy and software update if we are going to rely on the portal so heavily. I would not like to waste more time on either of our behalf in dealing with the fact that the portal has an obvious point of weakness and fails to assist operators in staying certified by commonly aligning certifications.

The portal prompted me to make my life easier and cost less money in renewal fees. It may be written in an unclear and confusing way somewhere as to how the portal could possibly take a normally 3-year valid certification and render it useless in less than a year through common alignment. But I was more interested in keeping the district in compliance and quickly activating my grade 2 in distribution because we were violating compliance by me not being a grade 2 in the first place. So not having a degree in how the portal works or how the common alignment could negatively affect me while leading me to think I was being more efficient and saving money, I find myself here.

The software should be able to figure out that the dates would conflict, parameters should be set to not harm the operators. The operators are involved enough in their day to day work that this system should not hinder that work, it should be helpful, especially regarding small systems.

As I said I am respectfully requesting an extension, different alignment, an exemption to the rule or even just a change so it does not happen to me or anyone in the future. Currently your only option of requiring me to retake the D2 does not benefit anyone especially since the entire reason for this solution is based on issues with the portal.

Thank you for your time and consideration.



YAVAPAI COUNTY

SPECIAL DISTRICT

CANDIDATE FILING REPORT

November 5, 2024 Election

Last Updated: 7/9/2024 8:08AM

Stmnt of Interest Filed Committee Filed Petitions Write-in

Domestic Waste Water Improvement District

Big Park DWWID

Seats Available: 4

Richard Gardner	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
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Domestic Water Improvement District

American Ranch DWID

Seats Available: 3

Cynthia Baker	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
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Gerry Breuer	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
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Black Canyon City DWID Election Required

Seats Available: 3

Elaine Clayton	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
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Randall Hrabina	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
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Dorothy Moore	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
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Melina Reylek	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
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Tom Strizak	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
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Robert Zahara	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
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Diamond Valley Water District

Seats Available: 2

Michael Schumacher	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
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Ray Stone	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
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Mayer DWID

Seats Available: 3

Kevin H. Jones II	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
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Kathryn "Kathy" King	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
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	Stmnt of Interest	Filed Committee	Filed Petitions	Write-in
Oak Creek DWID				
# Seats Available: 3				
Robert Bareuther	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Doug Bowen	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Paul LeFevre	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Ponderosa Park DWID				
# Seats Available: 3				
Robert McBurnie	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Quail Ridge DWID				
# Seats Available: 2				
James McBride	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Harry Paul	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Fire District				
Central Yavapai Fire District				
# Seats Available: 3				
Toby Ebarb	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Andrea Sansone	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Troy Skipper	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Chino Valley Fire District				
# Seats Available: 3				
Lorette Brashear	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jodie Denike	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Congress Fire District				
# Seats Available: 1				
George Wickholm	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Copper Canyon Fire District				
# Seats Available: 2				
Edward Gee	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>



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