

Oak Creek Water District

“Serving West Sedona Since 1953”

90 Oak Creek Blvd
Sedona, AZ 86336

Date: February 14, 2025

RE: General Manager Report

Financial

The billing charges for February were \$47,700

Infrequent and one-time major expenses in February:

\$50 City of Sedona Annual Parking Permit

\$54 Larson Newspapers – Rates Public Notices

\$6,675 Tom Bourassa – Rate Study

Infrequent and one-time major revenue for February:

\$1,000 APS Rebate - VFD

Operations

-Junebug tie in and clean up...

-APS line strike and conflicting utility mess in Saddlerock.

-PRV installed at Valley View.

-Pressure issues at 80 Mingus Mtn Rd.

Management

USDA Grant/Loan Update: 80% of Section A has been completed. Summit is installing the trunk line from SR 89A up Saddlerock Circle and Rockridge Drive to the storage tanks. A second crew is working on Panorama Blvd from Oak Creek Blvd to Sierra Road. USDA approved a second change order for an area that Summit could not pipe burst. The change order was countered with a reduction in pavement quantities not used for a net decrease. Additional calls to Walker & Armstrong asking for the start date of the required Audit.

Lead and Copper Inventory: No answers have come down to us in regards verification for non-lead lines. We are logging in all calls until we receive answers. To date two customers have requested lead sample tests. One customer was inquiring about Summit doing the test holes, she did not realize it was optional and proactive at this time.

Saddlerock Crossing: Summit Construction installed the tees at locations requested by the developer. Tom Bourassa was involved in establishing hook-up fees for A.C.C approval.

Sedona Lofts: City staff sent RFP last month. Awaiting update response.

5-Year Rate Study: Received final invoice. The study is to be voted on at the February board meeting. Proposed budget is based on the 2026 FY (July, 2025 – June 2026) revenue anticipated from the study, last year's expenses and the 5 year capital improvement plan.

Outstanding Leaks: 140 Northview and 225 Airport/Valley View. Hydrant in Elks

**Oak Creek Domestic Water Improvement District
Public Meeting - held at 90 Oak Creek Boulevard, Sedona, AZ
January 21, 2025**

1. Call to order and roll call:

Called to order at 4:30 P.M..

Present: Bob Bareuther, Doug Bowen, Ed Dowling, Paul LeFevre, Creed Ostler, Paul Slevin, Chan Smith (All present.)

2. Call to the Public for Item(s) not on the Agenda:

Members of the public may address the Board regarding items not on the Agenda.

3. Manager's Report:

General Manager and Operation Manager updated the BOD - See attachment.

4. Consent Agenda Items:

- A. Approval of December Board Meeting minutes
- B. Approval of December financials.

Paul Slevin made motion to approve minutes and financials. Seconded by Paul LeFevre/ All approved.

5. Regular Agenda Items:

- A. Status Update and Discussion about USDA Grant/Loan Projects
- B. Status Update and Discussion on proposed 2025-2026 Budget and Revised 5-Year Rate Study.
Paul LeFevre made motion to accept tentative proposed budget for public review, and comment, before Board Approval in February.. Seconded by Paul Slevin/ All approved.

Tentative proposed 2025-2026 budget will be advertised in January 2025, with Board voting for approval in February 2025.

6. Executive Sessions:

7. Announcements:

- A. Next Regular Board Meeting: February 18, 2025, at 4:30 P.M.
- B. Future Board agenda items.

8. Adjournment:

- Motion to adjourn/ 5:24/ Ed Dowling

**Respectfully submitted,
Creed Ostler
Secretary, Oak Creek Domestic Water Improvement District**