

NOTICE AND AGENDA OF PUBLIC MEETING OF THE OAK CREEK DOMESTIC WATER IMPROVEMENT DISTRICT

NOTICE

Pursuant to A.R.S. § 38-431.02, notice is hereby given that the Oak Creek Water Domestic Water Improvement District ("District") will hold a public meeting on **July 15, 2025** beginning at **4:30 p.m.**, at **90 Oak Creek Blvd., Sedona, Arizona**. The District Board may vote to go into executive session for purposes of obtaining legal advice from the District's attorney(s) on any of the following agenda items pursuant to A.R.S. § 38-431.03(A)(3) and A.R.S. § 38-431.03(A)(4).

AGENDA

1. **Call to order and roll call.**
2. **Call to the Public for Items not on the Agenda.** Members of the public may address the Board regarding items not on the Agenda. The Board may not discuss items not listed on the Agenda. In response to these public comments, the Board may direct staff to either study the matter or place the matter on the agenda for the next meeting. (Members of the public may comment on Agenda Items when those items are addressed by the Board.) **Comments must be limited to no more than 3 minutes.** The Chairperson for the meeting reserves the right to ensure that all comments are pertinent and not repetitive in order that the matter is handled fairly and expeditiously.
3. **Manager's Report.** The Manager will speak regarding operational and administrative matters. Neither the Board nor the public may discuss these matters at this time. In response to this report, the Board or the public may request that the issue be placed on the agenda for the next meeting.
4. **Consent Agenda Items.** The Board may act on the items listed below by one motion and approve all consent agenda items by one unanimous vote. Any item on the Consent Agenda may be removed from the Consent Agenda and considered as a separate item at the request of any Board member or person attending the meeting.

FEEDBACK?
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 - A. Approval of June's Board meeting minutes.
 - B. Approval of June's financials.
5. **Regular Agenda Items.** The Board may discuss, consider, and act on these matters separately.
 - A. Status Update and Discussion about USDA Grant/Loan Projects.
 - B. Discussion on proposed City of Sedona's "Water Consumption & Water Service Disconnection" agreement.
6. **Executive Session Items.** The Board may vote to go into Executive Session for reasons set forth in A.R.S. §38-431.03.
7. **Announcements.**
 - A. Next Board Meeting August 19, 2025 at 4:30 p.m.
 - B. Future Board agenda items.
8. **Adjournment.**

Oak Creek Domestic Water Improvement District


Board Member

Dated:

7/11/25

Posted at: (time)

1:00 PM

Persons with a disability may request a reasonable accommodation by contacting Steve Wene at 602-677-0416. Requests should be made as early as possible to arrange the accommodation. Board members may attend either in person or by telephone conference call.

Summary of Proposed Agreement With the City of Sedona

2 Mains Points to the Agreement:

1. Supply the City the District's customer water usage monthly
2. Work with City's delinquent sewer bills by disconnecting water until resolved.

Monthly Submittal to the City of:

Customer Name/Address

Account Number

Water Usage

Parcel ID

Meter Size

Meter Serial Number

Class of Service

*Information only for Sewer Service Billing and stated to maintain confidentiality.

Disconnect and Reconnection

1. Sewer Customer must be 90 days delinquent in payment
2. The City must offer a payment plan to the sewer customer
3. The City will notify the customer that the water will be shut off in 10 days.

Reimbursements to the District (would need to be modified)

One-time establishment fee of \$500

Annual administrative fee of \$0.50/customer (\$375, or \$31/month to create the list)

Disconnection Fee of \$100 per customer with an average monthly lost revenue fee.

If reconnection is after 5pm, then the District's \$50 reconnection fee is added.

Termination of the agreement by either party with 60 days written notice.